Installation Instructions for California Franchise Tax Board's 2001TY K-1 (565 or 568) TestWare

Background

We developed a software program to make it easier for you to submit Schedule K-1 (565 or 568) information to us. Using our K-1 TestWare you can submit K-1s via CD, diskette, or cartridge. K-1 TestWare was developed to enable transmitters to identify and correct errors before submitting K-1 files.

Benefits of using K-1 TestWare

K-1 TestWare includes two programs: K-1 Verify and K-1 Convert. We also included examples of how your files should look when they pass or fail the TestWare programs.

K-1 TestWare includes only data integrity edits; it does not provide any calculations. Examples of K-1 Edit Reports are located on pages 35 and 36 in FTB Pub. 1062, *Filing Paperless Schedules K-1 (565 or 568)*. Additionally, pages 30 through 33 will help you identify what and where the error is.

K-1 Verify and K-1 Convert are PC based programs. Please use these programs when you submit files on CDs or diskettes. If you currently send cartridges, you may want to download or copy sample data files onto your PC for testing purposes. This allows you to benefit from the K-1 TestWare as well.

K-1 Verify

The K-1 Verify program edits header, detail, and trailer records to ensure the fields are the correct length and position. When your files pass the K-1 Verify program edits, send only your production files via CD or diskette to us. Do not submit test files.

K-1 Convert

The K-1 Convert program expands your files from a delimited format to a standard fixed length format. K-1 Convert does not replace K-1 Verify. K-1 Convert expands spreadsheet formats, allowing your records to process accurately when you use the K-1 Verify edit program.

Installation Instructions

K-1 TestWare instructions are located in the "readme" file. However, it's easy to use:
1. Insert the disk into your PC,
2. Open the File Manager/Explorer,
3. Open the "readme" file for instructions,
4. Drag and drop your K-1 files onto one of the EXE files,
5. The results are viewable in moments.

FTB Pub. 1062

You can find additional information regarding filing Schedules K-1 (565 or 568) on our Website, **www.ftb.ca.gov/elecserv,** in FTB Pub. 1062, *Filing Paperless Schedules K-1 (565 or 568)*. If you prefer a paper copy of FTB Pub.1062 or have questions regarding K-1 TestWare, contact the e-file Help Desk at (916) 845-0353, between 8 a.m. and 5 p.m.

Limit of Liability

The Franchise Tax Board makes no warranties of any kind, either express or implied, with respect to the 2001 K-1 TestWare. In no event shall the Franchise Tax Board be liable for any damages arising from or related to the use of this K-1 TestWare.

Thank You
For your participation in FTB's
Paperless Schedules K-1 (565 or 568) Program